



Annual Park Host Registration



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Every January, statewide and regional staff coordinate annual registration for park hosts. Annual registration is designed to help park staff by cutting down the amount of time spent on statewide annual volunteer requirements. Registration is announced in early December. Park hosts may register between January 1 - 31, and host profiles are updated by March 1 each year.

Related Documents & Information



Park Host Registration - Template
Email for Hosts scheduled after...



Onboarding Requirements:
Paperwork



Park Hosts



Document Library



Staff Guide



What's Included in Annual Park Host Registration?

Park hosts that participate will complete:

- Application renewal & volunteer contact information update.
- Volunteer Service Agreement: Park Host.
- Statewide required safety training.
- Statewide discrimination and harassment training.
- Annual criminal background check & driving records check (that is expired or will be expired before September of that year).

Park hosts that participate will receive:

- Annual En Route Pass/Special Access Pass in January of that year.
- Additional support in registration process from statewide and regional staff.

What Staff Need to do to Participate

- By December 1, have hosts scheduled in OPRIS for the following year.
 - *Only hosts who have been scheduled in OPRIS for the following year will be invited to participate in annual registration.*

- Encourage scheduled hosts to participate in annual registration.
- In January, if you schedule any park hosts for service in March - December 2025, send them the [email invitation to participate](#), and email Allison Watson to notify her so she can add them to her tracking and communication list for the month.